

To
The Branch Manager
Life Insurance Corporation of India (LIC)
Branch _____

Subject: Request for Issue of Premium Paid Certificate – LIC Policy

Respected Sir/Madam,

I, _____ am a policyholder of Life Insurance Corporation of India. I kindly request you to issue a **Premium Paid Certificate** for my LIC policy for the financial year _____, for income tax / personal record purposes.

My policy details are as follows:

Policyholder Name:

Policy Number:

Financial Year Required:

Registered Mobile Number:

I request you to please provide the premium paid certificate at the earliest.

Thanking you.

Date: _____

Yours faithfully,

Signature: _____